

**Course Description:** This is an intensive class that will guide the student through the Project Human Resource Management process as defined by the Project Management Institute (PMI).

**Who Should Attend:** This class is intended for any person functioning as a Project Manager or aspiring to be a Project Manager.

**Prerequisites:** Students should have taken the Project Management Overview, Project Scope and Requirements Management, and Project Time and Cost Management courses.

**Benefits of Attendance:** Upon completion of this course, students will be able to:

- Perform human resource planning functions.
- Explain how to acquire a project team.
- Create organizational charts.
- Define roles and responsibilities of the team.
- Use tools and techniques for human resource planning.
- Develop project teams.
- Manage project teams.

**Course Outline:****Overview Of Project Human Resource Management****Human Resource Planning**

Introduction to Human Resource Planning  
Enterprise Environmental Factors  
Organizational Process Assets and the Project Management Plan  
Tools and Techniques for Human Resource Planning  
Outputs of Human Resource Planning

**Acquiring A Project Team**

Introduction to Acquiring a Project Team  
Enterprise Environmental Factors  
Organizational Process Assets  
Roles and Responsibilities  
Project Organizational Chart  
Staffing Management Plan  
Tools and Techniques for Acquiring a Project Team  
Outputs of Acquiring a Project Team

**Developing A Project Team**

Introduction to Developing a Project Team  
Project Staff Assignments  
Staffing Management Plan  
Resource Availability  
Tools and Techniques for Developing a Project Team  
Outputs of Developing a Project Team

**Managing A Project Team**

Introduction to Managing a Project Team  
Organizational Process Assets  
Project Staff Assignments  
Roles and Responsibilities  
Project Organizational Charts  
Staffing Management Plan  
Team Performance Assessment  
Work Performance Information  
Performance Reports  
Tools and Techniques for Managing a Project Team  
Outputs of Managing a Project Team