

Course Description: This course describes how the processes the project manager and other personnel responsible for an acquisition are integrated. Emphasis is placed on creating a comprehensive plan for fulfilling the need in a timely manner and at a reasonable cost.

Who Should Attend: This course is specifically developed to support Project Managers who need to meet the Federal Acquisition Certification for Program and Project Management (FAC-P/PM) program core training requirements.

Prerequisites: There are no prerequisites for this course.

Benefits of Attendance: Upon completion of this course, students will be able to:

- Implement a process by which the efforts of all acquisition personnel are integrated through a comprehensive plan
- Explain the need for the Project Manager to participate in pre-award actions required by acquisition planning (FAR Part 7.1)
- Develop a comprehensive project specification and requirements statement that fully and correctly defines the project
- Formulate a source selection plan that allows for best value selection from competitive solicitations
- Identify the need to support contract administrative actions
- Establish a negotiated baseline of performance
- Oversee the application of Total Life Cycle Systems Management (TLCSM)

Course Outline:

An Overview of Acquisition Process Integration

Introduction
Key Processes

Contracting

Management Processes
Performance Based Considerations
Understanding Cost and Price Analysis
Solicitation and Source Selection
Negotiation and Awards
Termination Options
Closeout Process
Legislation, Policies, & Regulations

Contract Approach

Integrating the PM, PCO & Staff
Key Processes

Requirements and Support Documents

Overview of FAR Subpart 7.1
Overview of FAR Parts 1-12
Key Terminology
Contract Terms
Solicitation Terms

Source Solicitation

Formulating a Source Selection Plan
Structuring a Source Selection Process
Evaluation Board
Advisory Counsel
Selection Authority

Contract Administration

Managing the Buyer/Seller Relationship
Documenting Performance
Corrective Actions
Providing for Future Relationships
Managing Changes

Performance Based Agreements

Negotiating Support Levels with Consideration to Funding
Negotiating a Baseline

Business Financial Plan Management

TLCSM Overview
Planning
Implementation
OMB A-11 Application