

**Course Description:** This course covers key project management skills required in government projects: Acquisition strategies, pre-award actions, source selection, OMB Circular A-123 compliance, and strategic sourcing.

**Who Should Attend:** This course is specifically developed to support Project Managers who need to meet the Federal Acquisition Certification for Program and Project Management (FAC-P/PM) program core training requirements.

**Prerequisites:** There are no prerequisites for this course.

**Benefits of Attendance:** Upon completion of this course, students will be able to:

- Develop an overall strategy for managing the acquisition, coordination, and development of the acquisition strategy to include socioeconomic considerations
- Identify key features in terms of pre-award actions required by acquisition planning (FAR Subpart 7.1)
- Formulate the key features of a comprehensive program/project specification and requirements statement
- Identify and develop source selection criteria, including risk analysis method (FAR Part 15.3)
- Identify and track contract performance and administrative actions
- Conduct financial planning and execution reviews
- Develop program/project plans in accordance with Management's Responsibility for Internal Control (OMB Circular A-123) and Capital Asset Planning (OMB exhibit 300)
- Utilize strategic sourcing when building and finalizing requirements across the program/project

### Course Outline:

#### Preparing a Plan for Total Life Cycle Management

Addressing phased inputs, outputs, and deliverables  
Internal and External project technical reviews

Audits

Tradeoffs

Managing modifications

Cycle-time reduction techniques

#### Risk and Opportunity Management

Planning identification and analysis of risks

Risk handling

Risk monitoring

Analyzing risk events

Reporting status

Finding critical risk nodes

Schedule related risk analysis

#### Requirements Development

Structuring the process for working with users

Defining and refining needs

Trade-off and constraints

#### Developing a Process for Selecting a Design Solution

Translating requirements into alternative designs

Selecting final design solutions

Alternative design solutions

#### Contract Approach

Integrating personal through a comprehensive plan

Business partnerships

Structuring competition

Socio-economic issues

Terms